

CURRICULUM COMMITTEE**Meeting no. 1 held at the school on 28th September 2017 at 9:00am**

Present: **Ms. M Sammons (Chair)**
 Mr. S France (Headteacher)
 Ms. D Cobden
 Mr. D Dorrell

In Attendance***Summary of Action Points***

Action Point	Description	Responsibility	Status
2.3 (2016/17)	Lead review of Educational Visits policy (valid until 14/01/2017)	DD	Ongoing (see discussion below)
2.4 (2016/17)	Lead review of E-Safety (Internet Use) policy (valid until 14/01/2017)	SF	Ongoing (see discussion below)
1.1	Lead a review of the Inclusion SEND policy	MS	New
1.2	Lead a review of the Homework policy	DD	New
1.3	Lead a review of the Modern Foreign Languages policy	SF	New

1. Apologies

Apologies were received from Ms. Knudsen and Ms. Foster and were accepted by the committee.

2. Declaration of Business Interests

The Chair asked governors if they had any changes to their Business Interests Form and Ms. Cobden reported that she is no longer a governor at another school.

3. Previous minutes, matters arising and action points

The minutes of the Committee meeting held on July 5th 2017 were agreed and signed by the chair.

Discussion on 2.3: Mr. Dorrell agreed to talk with Ms. Foster and decide a course of action.

Discussion on 3.4: Mr. France mentioned that he thought this had been completed and will check.

4. Confirm Terms of Reference and priorities for the year:

Ms. Cobden and Mr. France had met prior to this meeting and drawn up proposals for a Curriculum Committee Review. This had been circulated to committee members and it was agreed that the proposals would be adopted. This will mean a more strategic approach to monitoring the curriculum. It was acknowledged that there will be a need to maintain an awareness of subject developments and activities.

This can be ensured by link governors, and planned observational visits which may be reported to the FGB using 'Governor Involvement Forms'. Priorities for the year are outlined in the CCR document.

5. SIP – Curriculum Development – priorities for 2017-18

Curriculum Development Priorities are those outlined at FGB meeting 1. Deborah Zachary will review these with Mr. France next week. Work has begun on the actual plan with Ms. Foster taking the lead. Development of some other subjects will be identified within a 'maintenance plan'.

6. Curriculum Attainment in 2016-17 v national data and next year predictions

FFT Aspire data was shared and discussed. The school has a clear understanding of areas that need focus and support. This committee will continue to monitor and challenge progress throughout the year.

7. PE and Sports Premium budget increase – how to spend?

A comprehensive report was tabled at the meeting. It reflects an incredibly successful year in 2016-17 and details a comprehensive plan for effective and creative use of sports funding for 2017-18. The committee wishes to thank Ms. Laura Meacher (new PE Lead) and Mr. Kevin Noyce for their efforts and Ms. Laura Dominey for compiling the report.

8. Agree and organise review of policies

It was agreed that the policy reviews due this year would be led by the governors shown below -

Inclusion SEND – Ms. Sammons

Homework – Mr. Dorrell

Modern Foreign Languages – Mr. France

Action 1.1 - Ms. Sammons to lead a review of the Inclusion SEND policy

Action 1.2 - Mr. Dorrell to lead a review of the Homework policy

Action 1.3 - Mr. France to lead a review of the Modern Foreign Languages policy

9. Chair's correspondence

There was none

9. Items for next agenda

- FFT Aspire – data analysis and actions required.
- Disadvantaged pupils and their attainment as compared to non-disadvantaged pupils. Steps that will be taken to ensure they achieve in line with their peers.
- Report from Deborah Zachary
- SEN Report

Future Meeting Dates:

PFM Meeting no.1	Thu 12 Oct 2017	17:30 (amended)
FGB Meeting no.2	Wed 15 Nov 2017	17:30 (amended)
PPC Meeting no.2	Mon 20 Nov 2017	09:00
PFM Meeting no.2	Thu 12 Dec 2017	17.30 (amended)

Curriculum Meeting no.2	Wed 10 Jan 2018	09.00 (amended)
FGB Meeting no.3	Wed 10 Jan 2018	17:30
FGB Meeting no.4	Wed 28 Feb 2018	17:30
PPC Meeting no.3	Mon 12 Mar 2018	09:00
Curriculum Meeting no.3	Wed 21 Mar 2018	09:00 (amended)
PFM Meeting no.3	Thu 19 Apr 2018	17:30
FGB Meeting no.5	Wed 25 Apr 2018	17:30
PPC Meeting no.4	Mon 11 Jun 2018	09:00
Curriculum Meeting no.4	Wed 20 Jun 2018	09:00 (amended)
PFM Meeting no.4	Thu 28 Jun 2018	17:30
FGB Meeting no.6	Wed 4 Jul 2018	17:30