



- Discussion on 3.4 should read 2.4.

The minutes were then signed by the Chair.

Discussion on 2.3: With the due diligence due on 1<sup>st</sup> February there are a list of policies on the website that are out of date which will be brought to FGB on the 10<sup>th</sup> January. The policy reviews will be allocated to the appropriate committees at FGB.

Mr Dorrell has reviewed the Educational Visits policy and no changes are recommended.

Discussion on 2.4: Mr France outlined that the Esafety policy will be changed but will be discussed at FGB.

Discussion on 1.1: Ms Sammons outlined that the SEN policy has been completed and has been placed on the governors' shared drive. Mr France commented that some other policies from the register have been completed but need uploading on to the website.

Governors asked that the term Inclusion (SEND) be used on the policy and the register for consistency and the date needs to be revised on the front cover and the document published on the website. Mr France confirmed that in this instance the school will carry this out. The changes made were bringing this up to date with current practice and Mrs Helm has led on this. It was questioned whether 'Special Educational Needs' is still appropriate terminology but it was confirmed that it is.

**Action 2.1:** Mr France to arrange amendments and re-issue of Inclusion (SEND) policy

Discussion on 1.2: Mr Dorrell has reviewed the Homework Policy with assistance from Mrs Foster. There are some changes with the tasks. The only other matter raised was that the policy omits to say how much time should be spent on homework. Mr France confirmed that this was in the Teacher's Handbook. Governors asked whether the policy was in line with similar schools and Mr France confirmed that generally it was, although some schools will do more. There are a lot of extra curricular homework groups but they are all voluntary. Governors challenged whether this should be in the policy. Mr France stated that the policy should be as simple as possible but this detail could be put in the procedures.

**Action 2.2** Mrs Clothier to re-issue the Homework Policy

Discussion on 1.3 Mr France has reviewed Modern Foreign Languages Policy and no changes are recommended.

**Action 2.3** Mrs Clothier to re-issue the Modern Languages Policy

Ms Sammons expressed the need to keep in touch with subject leaders and link Governors – Mrs Foster has supplied a list of responsibilities and Governors would like link Governors to be added to this list. Mrs Foster to email to the Clerk to place on the Governors' shared drive.

**Action 2.4:** Mrs Foster to add link Governors to the list of responsibilities and Clerk to place on the Governors' shared drive.

#### 4. FFT Aspire – data analysis and actions required

Mr France outlined that there were questions over the quality of the FFT Aspire data. The school are being directed towards IDSR which gives a lot of detail and is the data that Inspectors use at pre-inspection. FFT Aspire allows the school to track change but the school collects this information

themselves. Governors commented that they need to be familiar with the data that the Inspectors will be looking at.

The IDSR information has been placed on the Governors' shared drive. Mr France outlined that the school only been aware of new system since just before Christmas. When looking at the areas to investigate, they are all overwhelmingly positive however when looking at the dataset there are areas to resolve. As a summary report, this is more useful.

## **5. Disadvantaged pupils – attainment and actions required**

Mr France outlined that, from the SEP report, there are no patterns emerging from the performance of disadvantaged children. The school will start with the individual pupils and concentrate on their issues. Ms Sammons questioned that the report said that in KS2 disadvantaged children were not making the progress they should. Mr France outlined that the test that those children sat was not going to give positive results. The system has been changing so it is very difficult to compare. LMPS went to the new curriculum faster than some other schools so were at an advantage that way. Some children come in from other schools on completely different systems.

## **6. Report from the School Evaluation Partner**

Questions and comments on the report were invited. Governors challenged Mr France on what the attainment and achievement were by the children from the report. Mr France firstly ran through the data from last year from GPS/SPAG. Governors challenged Mr France about the results of this data as it highlighted some issues. Mr France outlined that they had to unpick the data to find out what the issues were. Areas of concern were grammar and also about children accessing information and attitudes towards work. As a result, the school have changed the way they do booster groups and 1-1 tuition. Governors questioned what it was about the attitude of the children. Mr France explained it was about motivation as after school tuition was offered and not taken up. Governors asked whether the school tracks this for Ofsted but Mr France outlined that they will not take this into account.

Governors challenged what the school were not getting right in the lessons to need so many booster groups? Mr France explained that was not the case rather that some children have come in from other schools and therefore have not been assessed in the same way and for others the issues are not exposed until the end of year 5/year 6. The children coming though at the moment have not got comparative data from Year 2 so it is hard to compare.

Governors questioned whether the Homework Policy could be amended to say that where specific gaps are identified then homework would be set to fill those gaps. Mr France considered that the policy would not be the right place to do this. Homework was not a legal requirement - the school just needs to offer the support to ensure those children get an opportunity to do that work

In relation to the SEP report Governors challenged why, in early years, the maths did not progress. Mr France explained that it depends where the benchmarks were set and this is why it was discontinued. From last year's data for Early Years achievement was at least good.

Ms Sammons outlined that the agreed levels of development are covered in the School Improvement Plan. An email went out yesterday highlighting what LMPS were doing well and what needs to be improved. The school is focusing on target setting and working on following that up.

## **7. SEND Report**

Mrs Helm has produced this report which has been placed on the Governors' shared drive. Questions and comments on the report were invited. Governors challenged the issue of funding and a banding

system. Mr France explained that personnel have changed at County again and this is holding up the banding increases for particular children. The school has sent information but County Council are not acting upon it. In the meantime, money will be taken out of the general system to go towards this support – this will take funding away from class teaching assistants. Governors commented that Quality first teaching needs to be a priority. The teachers have to get the balance right as certain pupils need more attention but not at the expense of the rest of the pupils.

Mr France highlighted how much Mrs Foster, Mrs Murray, Mrs Helm and Mr France are putting in towards keeping things turning over and ensuring long-term commitment. Governors passed on thanks to the Senior Leadership Team.

Questions and comments on the G&T Action Plan, which has been placed on the Governors' shared drive, were invited. A discussion took place regarding how a talent that was not academic (e.g. sporting) would be judged. It was concluded that an external body would need to confirm a talent.

Governors thanked Mrs Helm for covering this.

### 8. Chair's correspondence

There was none.

### 9. Items for next agenda

- Pupil premium
- Progress and attainment update
- PSHE report
- Progress in implementing the SIP priorities

The meeting finished at 9.56am.

### Future Meeting Dates:

<b>FGB Meeting no.4</b>	<b>Wed 28 Feb 2018</b>	<b>17:30</b>
PPC Meeting no.3	Mon 12 Mar 2018	09:00
Curriculum Meeting no.3	Wed 21 Mar 2018	09:00 (amended)
PFM Meeting no.3	Thu 19 Apr 2018	17:30
<b>FGB Meeting no.5</b>	<b>Wed 25 Apr 2018</b>	<b>17:30</b>
PPC Meeting no.4	Mon 11 Jun 2018	09:00
Curriculum Meeting no.4	Wed 20 Jun 2018	09:00 (amended)
PFM Meeting no.4	Thu 28 Jun 2018	17:30
<b>FGB Meeting no.6</b>	<b>Wed 4 Jul 2018</b>	<b>17:30</b>