



KS1/Reception – Computing

Pupil Acceptable Use Agreement

This is how we stay safe when we use computers:

- I will ask a teacher or suitable adult if I want to use the computers / tablets
- I will only use programs that a teacher or suitable adult has told or allowed me to use
- I will take care of the computer and other equipment
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong
- I will tell a teacher or suitable adult if I see something that upsets me on the screen
- I know that if I break the rules I might not be allowed to use a computer / tablet
- I will be aware of “stranger danger” and will not share my personal information (this includes my name, address, email address, age, pictures of myself etc.)
- I will not take pictures of anybody without asking them if I can first.



Lower KS2 - Computing



Pupil Acceptable Use Agreement

Digital technologies are extremely important in all our lives, both within and outside school. These technologies allow us to be creative, independent and have fun with our learning. It is therefore really important for us to be responsible and safe while using the internet and other digital technologies for educational, personal and recreational use.

Using the computers/iPads:

- I will only access the computer/online programs with the logins and passwords I have been given and will not share my passwords with anyone
- I will not access other people's files on the school system.
- I will immediately report any damage or faults involving equipment or software, however this may have happened.

Using the internet:

- I will only use the internet for school purposes.
- I will make sure I have permission from an adult before using the internet.
- I will report any unpleasant material to my teacher immediately because this will help protect other pupils and myself.
- I will be aware of "stranger danger" and will not share my personal information when communicating online (this includes my name, address, email address, telephone number, age, gender, educational details, pictures of myself etc.)
- I understand that the school may check my computer files and may monitor the internet sites I visit.
- I will not deliberately upload, modify or add any images, video, sound or text that could upset any member of the school community.

I know that if I do not follow these rules when I am in or outside of school and break my agreement there will be strict sanctions.





Pupil Acceptable Use Agreement

Digital technologies are extremely important in all our lives, both within and outside school. These technologies allow us to be creative, independent and have fun with our learning. It is therefore really important for us to be responsible and safe while using the internet and other digital technologies for educational, personal and recreational use.

For my own personal safety:

- I understand that the school will monitor my use of the systems, devices and digital communications.
- I will be aware of “stranger danger” and will not share my personal information online (this includes my name, address, email address, telephone number, age, gender, images of myself etc.)
- I will immediately report any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when I see it online to a trusted adult.

I will act as I expect others to act toward me:

- I will respect others’ work and property and will not access, copy, remove or otherwise alter any other user’s files.
- I will be polite and responsible when I communicate with others; I will not use aggressive or inappropriate language.
- I will think carefully about what I am going to say before I post something online and will respect other people’s views, opinions and feelings.
- I will not take images of anyone without their permission.
- I will not deliberately upload, modify or add any images, video, sound or text that could upset any member of the school community.

I understand that everyone has equal rights to use technology as a resource and:

- I understand that school devices are:
 - For school purposes only
 - Not for personal or recreational use unless I have permission from a member of staff

I recognise that the school has a responsibility to maintain the security and integrity of the technology it offers me and to ensure the smooth running of the school:

- I will immediately report any damage or faults involving equipment or software, however this may have happened.
- I will not install or attempt to install programmes or apps of any type on any school device, nor will I try to alter computer/tablet settings.

I understand that I am responsible for my actions while using technology, both in and out of school:

- I understand that if I do not follow these rules when I am in or outside of school and break my agreement there will be strict sanctions.

